

Mobile Site Enhanced

Orbitz for Business (OFB) has expanded and improved its mobile site to provide better connectivity and flexibility to meet your travel needs.

OVERVIEW

Our improved OFB mobile site is accessible through any web-enabled smart phone or wireless device at m.orbitzforbusiness.net. The OFB mobile site has the familiar features from the full site available in an easy to use method. It includes these features:

- › Larger fonts and touch targets throughout the site
- › Simplified search results cards
- › Shortened booking paths
- › Slide out navigation menu to quickly get to all parts of the site

Flexibility

You can search and book air, car and hotel trips. This feature makes it extremely useful when you're away from the office and need to make same day bookings.

For air searches, you can use dynamic location matching where you type in a few letters and see a list of matches you can select.

You have different ways to filter your search results. For flights, you can sort by lowest price, departure time and more. For hotels, you can filter by locations, chains, amenities and stars.

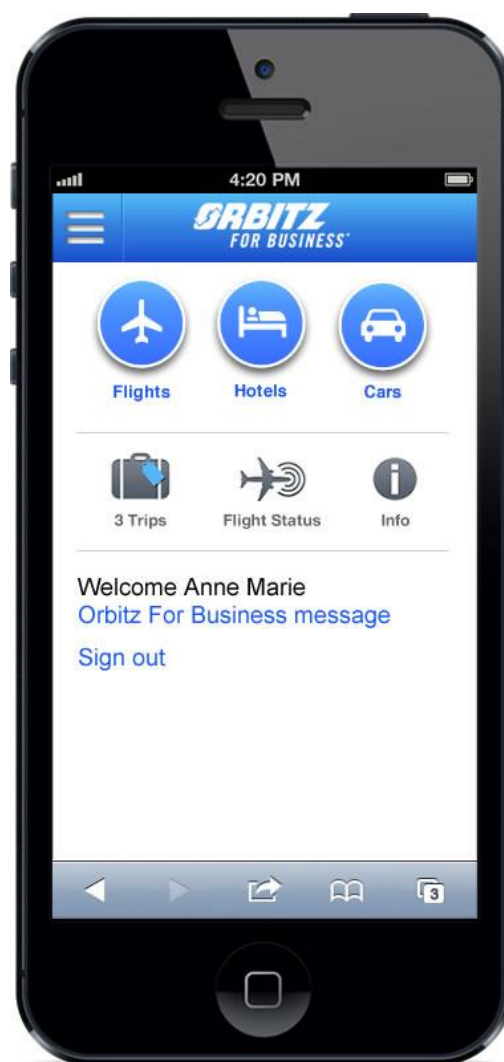
You can also cancel existing trips if your plans change at the last minute.

Connectivity

You have quick access to current, upcoming and past trips. You can check the status of your flights at any time to see their estimated and actual departure and arrival times, as well as gate and baggage claim information.

Seamless policy

When searching, all your company's policy configurations are applied. This includes any company preferred and policy markings, negotiated rates, trip purpose questions, travel policy notifications and reference fields.



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Your company messaging is displayed on the home page and across the search results and booking paths (if applicable).

When you access the orbitzforbusiness.net home page with a mobile device, our technology will auto-detect your mobile browser/device and redirect you to the mobile version. The mobile site has a link to take you to the full site if you want to go there.

Search card changes

The site has larger search results cards that show more information. The cards are also fully touchable so it is easier to select the travel you want.

Air search results card example

The diagram shows a search results card for Delta Air Lines flight 2217 / 1708. The card contains the following information:

- Policy marking:** In policy
- Price:** From \$274 (Negotiated rate)
- Airline and flight number:** Delta Air Lines 2217 / 1708
- Cabin class, stops and total flight time:** Economy | 1 stop | 4hr 21min
- Departure airport and time:** ORD 6:55am
- Connecting airport and layover time:** MSP 0hr 34min
- Arrival airport and time:** DEN 10:16am
- Change planes:** Change planes.

Annotations with red arrows point to these elements from the surrounding text:

- Policy marking** points to "In policy".
- Price** points to "From \$274".
- Airline and flight number** points to "Delta Air Lines 2217 / 1708".
- Cabin class, stops and total flight time** points to "Economy | 1 stop | 4hr 21min".
- Departure airport and time** points to "ORD 6:55am".
- Connecting airport and layover time** points to "MSP 0hr 34min".
- Arrival airport and time** points to "DEN 10:16am".

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Hotel search results card example

The image shows a hotel search results card for 'Courtyard by Marriott Boston-South Boston'. The card is annotated with red arrows pointing to various features:

- Negotiated rate marking:** Points to the blue header 'Widget Enterprises, Inc Preferred Hotel'.
- Preferred marking:** Points to the green text 'Company preferred'.
- Hotel information:** Points to the hotel name 'Courtyard by Marriott Boston-South Boston', the star rating (4 stars), and the address '63 R Boston Street, Boston, MA 02125'.
- Policy marking:** Points to the text 'In policy'.
- Price:** Points to the average nightly rate '\$229'.
- Per diem rate:** Points to the per diem rate '\$229'.

Car search results card example

The image shows a car search results card for an 'Economy Car'. The card is annotated with red arrows pointing to various features:

- Car type:** Points to the title 'Economy Car'.
- Preferred marking:** Points to the green checkmarks and text 'Company preferred'.
- Rate type:** Points to the green text 'Leisure Rate'.
- Pick-up and drop-off information:** Points to the 'Pick-up' and 'Drop-off' details: 'In terminal - shuttle to car'.
- Price:** Points to the price '\$298'.
- Policy marking:** Points to the text 'In policy'.
- Car vendor:** Points to the 'Budget' logo.

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Booking path changes

The site improves the booking path to reduce the number of screens you need to go through for a booking.

It features a one page booking path for cars and hotels. The air booking path has been reduced to three pages.

With so much pre-populated from the traveler's profile, there are fewer places where input is needed.

Accessing OFB mobile

To access the OFB mobile site:

1. Navigate to m.orbitzforbusiness.net.
2. -or-
3. Go to www.orbitzforbusiness.net on your mobile device to be redirected to the mobile site.
4. Enter your OFB login information.
5. Select the **Remember me** box.
For security reasons, passwords are not stored.
6. Select **Sign in**.

Travel policy notification

* While you may book your originally selected car, your organization requires a reason why you prefer it:

Select a reason ▼


An e-mail notification for this itinerary will be sent to john.hart@yahoo.com, testofb_georgej@yahoo.com.

Traveler information

George Jones

[Read age policy](#), if the driver is under 25 or over 65. Rental may be refused based on driver's age. You must have a valid credit card in the driver's name when you pick up your rental. Debit cards are not accepted.

* Contact phone number



Sign in

Email address

Password

Remember me

[Forgot password?](#)

Sign in

[Full-site](#)

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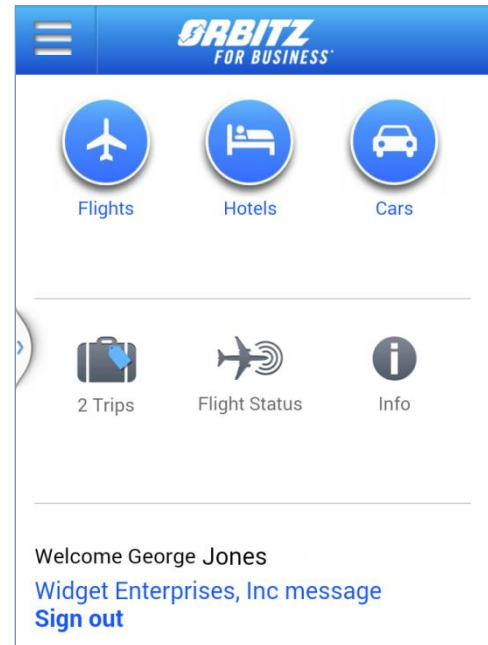
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MOBILE HOME PAGE


After you log in, you can:

- › Find flights
- › Find hotels
- › Find cars
- › Access My Trips
- › Find Flight Status
- › Get Help

You start any of these tasks with a single touch.

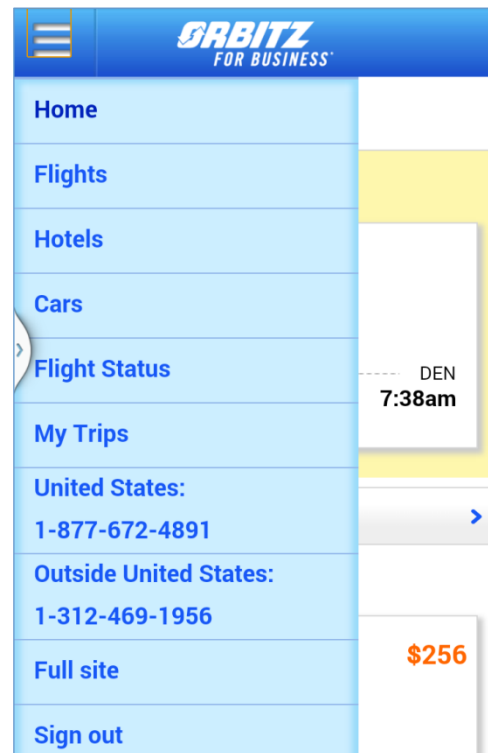


SIDE NAVIGATION MENU

Anywhere on the site, you can click the side navigation icon  in the upper left corner to open the side navigation menu.

This menu gives you quick access to:

- › Find flights
- › Find hotels
- › Find cars
- › Find Flight Status
- › Access My Trips
- › Call Customer Service
- › Access the Full OFB site



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FIND FLIGHTS

You can use the OFB mobile site to search and book flights. You can search by price or by schedule. You can search one-way or round-trip flights.

Search page

The screenshot shows the 'Air search' section of the OFB mobile site. It features a blue header with the 'ORBITZ FOR BUSINESS' logo. Below the header, there are search options: 'Search by' with radio buttons for 'Price' (selected) and 'Schedule', and 'Trip type' with radio buttons for 'Round-trip' (selected) and 'One-way'. There are two input fields for 'From City or airport' (containing 'ORD') and 'To City or airport' (empty). A 'Leave' field is also present with a calendar icon. At the bottom, there are 'Depart' and 'Anytime' buttons.

Search results page

The screenshot shows the 'Search results page' of the OFB mobile site. It features a blue header with the 'ORBITZ FOR BUSINESS' logo. Below the header, there is a 'Global message' section. The main content area displays flight information for 'Chicago O'Hare International, IL (ORD) - Denver (All Locations), CO (DEN)'. It shows 'Leave: Thu, Apr 24, 2014 Anytime' and 'Return: Tue, Apr 29, 2014 Anytime'. A 'Refine results' link is visible. Below this, there is a 'Select a departing flight' section. The first flight listed is 'spirit Spirit Airlines 847' with a price of 'From \$158'. The flight details are: 'Economy | Non-stop | 2hr 37min', 'ORD ----- DEN', '11:09am ----- 12:46pm'. There is also a link for 'In policy'.

Refine results

The OFB mobile site displays the search results with lowest priced flights on top. The matrix and sort tabs do not appear on the OFB mobile site. Instead, you can sort and filter your search results by selecting the *Refine results* link. This link opens a new page with the options from the matrix and tabs. You can:

- › Sort by lowest price
- › Sort by departure time
- › Sort by shortest flight
- › Sort by preferred airlines
- › Filter by stops
- › Filter by airlines

The screenshot shows the 'Refine results' page of the OFB mobile site. It features a blue header with the 'ORBITZ FOR BUSINESS' logo. Below the header, there is a 'Refine results' section. It includes a 'Sort by' dropdown menu with options: 'Lowest price', 'Departure time', 'Shortest flight', and 'Preferred'. There is also a 'Select number of stops' dropdown menu with options: 'Non-stop' and '1 stop'. At the bottom, there is a 'Select airline' dropdown menu with options: 'American Airlines' and 'Delta Air Lines'.

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Air page flow

The Air booking path is optimized for mobile devices.

This flow shows the pages you go through in the Air booking path:

1. Search options
 - Search by price round trip or one-way
 - Search by schedule round trip or one-way
2. Book

Flight information

Traveler information

Review and book

Confirmation

The screenshot displays four sequential mobile app screens for an Orbitz business travel booking. Each screen features the Orbitz logo and a hamburger menu icon.

- Flight information:** Shows a company message, trip details for a round trip on United Airlines (328 and 1001) from ORD to DEN, and a price of \$256.00. It includes departure and return times and a 'Who's traveling?' section.
- Traveler information:** Requires a contact phone number. Shows the primary traveler as George Jones and offers a frequent flyer program selection (United Airlines Mileage Plus).
- Review and book:** Requires a credit card. Shows billing information for a MasterCard (business card) with card number xxxxxxxxxxxx9279 and expiration date 8/2016.
- Confirmation:** Thanks the user for booking and shows a reservation request confirmation for Los Angeles on 7/30/14, including flight reservation details and a security update.

Note: You can only designate a general seat assignment (for example, aisle or window seat) in the mobile site's booking path.

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FIND HOTELS

You can use the OFB mobile site to search and book hotels. You can search by airport/city, address or company location.

Search page

The screenshot shows the Orbitz mobile search interface. At the top is the Orbitz logo. Below it is a 'Hotel search' section with a dropdown menu set to 'City'. There is a text input field for the city name. Below the input field are two radio buttons: 'I am working near the location entered above' (selected) and 'I am working near a different location'. There are also fields for 'Check-in' (04/24/2014) and 'Check-out' (04/29/2014), each with a calendar icon. At the bottom is a 'Guests' dropdown menu set to '1'.

Search results page

The screenshot shows the Orbitz mobile search results page. At the top is the Orbitz logo and a 'Company message' icon. Below that is the search location 'Boston, Massachusetts, US' and dates 'Tue, Jun 10, 2014 to Wed, Jun 11, 2014'. There is a 'Refine results' link. Below that are two tabs: 'All hotels (114)' and 'Preferred (7)'. The 'Preferred' tab is active, showing two hotel listings. The first listing is 'Ramada Boston' with a 4.1-mile distance from Boston, a 4-star rating, and a price of \$119 per night. The second listing is 'Courtyard by Marriott Boston Logan Airport' with a 4-star rating and a price of \$269 per night. Each listing includes a photo of the hotel and its address.

The Hotel search results now show two tabs, just like the full site. The Preferred tab contains all of your organization's preferred hotels in your search location. The *All hotels* tab contains all the hotels, including preferred hotels, in your search location. The *Hotel details* page has a map of the hotel's location and a photo album viewer with pictures of the hotel.

Refine results

You can sort and filter your search results by selecting the *Refine your results* link. This link opens a new page with the options from the tabs and filter options. You can:

- > Sort by best values
- > Sort by lowest price

The screenshot shows the Orbitz mobile refine results page. At the top is the Orbitz logo. Below that is a 'Refine results' section with a 'Sort by' dropdown menu. The 'Sort by' menu is open, showing options: 'Best values', 'Lowest price', and 'Distance'. Below the 'Sort by' menu is a 'Filter by' section with three filter options: 'Located near', 'Chains', and 'Hotel name'. Each filter option has a plus sign icon. Below the 'Filter by' section is a 'Hotel name' search field with the text 'Hotel name contains' and a search icon. At the bottom is an 'Amenities' filter option with a plus sign icon.

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- › Sort by distance
- › Filter by company location or area (including neighborhood or point of interest options)
- › Specify a hotel name
- › Filter by hotel brands or chains
- › Filter by amenities
- › Filter by star ratings

The map is not available in the search results. There is a map on *Hotel details* pages that you can access by tapping on the hotel name from the search results.

This flow shows the pages you go through in the Hotel booking path:

1. Search options
Hotel Search by city, by address or by company location
2. Book

Review and book page

The screenshot shows the 'Review and book' page on the Orbitz mobile app. At the top, there is a blue header with the Orbitz logo and a hamburger menu icon. Below the header, the text '* required' is visible. The main heading is 'Review and book'. There is a 'Company message' icon and link. The 'Trip information' section features a card for 'La Quinta Inn & Suites Boston Somerville' with a 4-star rating, address '23 Cummings St, Somerville, MA 02145', and '3 Miles North of Boston'. The price is listed as '\$185.00' per night. Below the card, there is a list of amenities: 'Two double pillowtop beds 32 inch hdtv free internet free breakfast best available rate'. A 'Cancel policy' link is also present. At the bottom, there is a 'Traveler information' section.

Confirmation page

The screenshot shows the 'Confirmation' page on the Orbitz mobile app. It features a blue header with the Orbitz logo and a hamburger menu icon. The main heading is 'Thanks for booking on Orbitz for Business.'. Below this, it says 'Reservation request confirmation Boston Trip 6/10/14'. There is a 'Hotel reservation (just booked)' icon and link. A message states: 'We'll e-mail you details about your hotel reservation and important customer service information.'. The hotel details section includes 'La Quinta Inn & Suites Boston Somerville', the location 'Somerville, MA', and the dates 'Tue, Jun 10, 2014 to Wed, Jun 11, 2014'. It also provides the 'Orbitz record locator: JD95N0' and 'Total charges: \$185.00 USD (taxes not included)'. A 'Guarantee' link is partially visible at the bottom.

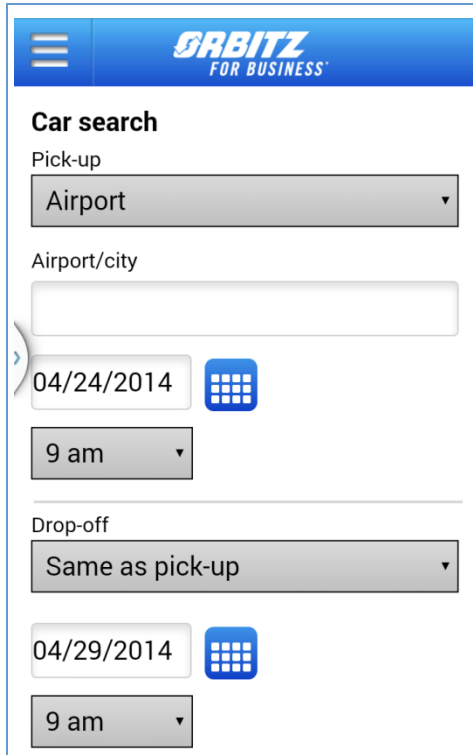
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FIND CARS

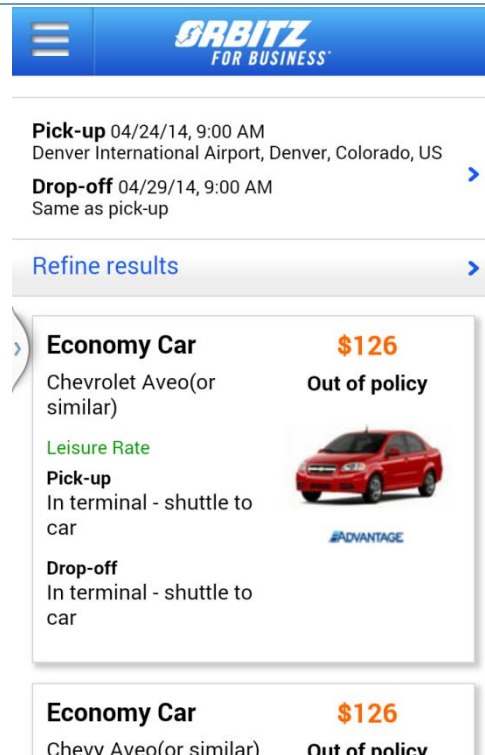
You can use the OFB mobile site to search and reserve rental cars. You can search by airport/city, address or company location.

Search page



The screenshot shows the Orbitz mobile search interface. At the top is the Orbitz logo. Below it is a 'Car search' section with several input fields: 'Pick-up' (set to 'Airport'), 'Airport/city' (empty), 'Date' (04/24/2014), 'Time' (9 am), 'Drop-off' (set to 'Same as pick-up'), and another 'Date' (04/29/2014) and 'Time' (9 am) field. There are calendar icons next to the date fields.

Search results page



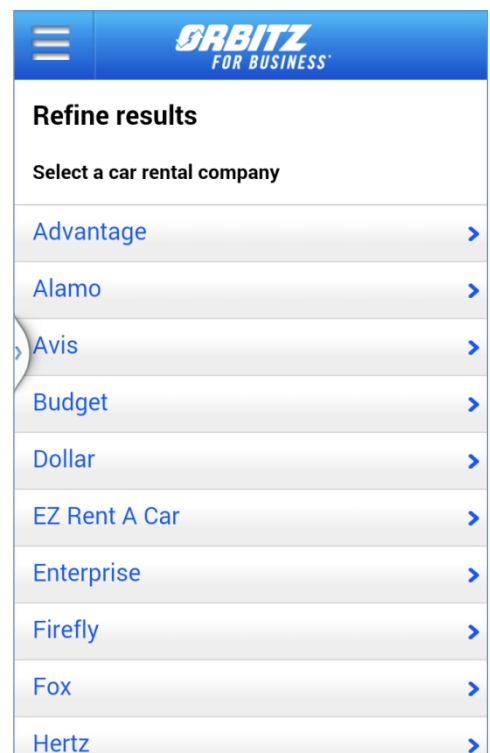
The screenshot shows the Orbitz mobile search results page. It features the Orbitz logo at the top. Below the logo, it displays the search criteria: 'Pick-up 04/24/14, 9:00 AM Denver International Airport, Denver, Colorado, US' and 'Drop-off 04/29/14, 9:00 AM Same as pick-up'. A 'Refine results' link is visible. The main content area shows two car rental options, both for \$126 and marked as 'Out of policy'. The first option is an 'Economy Car' (Chevrolet Aveo or similar) with a 'Leisure Rate'. It includes a small image of a red car and the #ADVANTAGE logo. The pickup and drop-off locations are 'In terminal - shuttle to car'.

Refine results

The OFB mobile site displays the search results with the lowest rates on top. The matrix does not appear on the OFB mobile site. Instead, you can sort your search results by selecting the *Refine results* link. This link opens a new page with the options from the matrix.

You can:

- Select a car rental company
- Select a car type



The screenshot shows the Orbitz mobile 'Refine results' page. It features the Orbitz logo at the top. Below the logo, it says 'Refine results' and 'Select a car rental company'. A list of car rental companies is displayed, each with a right-pointing arrow: Advantage, Alamo, Avis, Budget, Dollar, EZ Rent A Car, Enterprise, Firefly, Fox, and Hertz.

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This flow shows the pages you go through in the Car booking path:

1. Search options
Car Search by airport, by address, by city or by company location (with Pick Up and Drop Off at the same or different location)
2. Book

Review and book page

Confirmation page

Review and book * required

[Company message](#)

Trip information

Compact Car **\$47**

Ford Focus(or similar) **Out of policy**

Leisure Rate

Pick-up
Wed, Jul 30, 2014, 9:00am

Off terminal - shuttle to car

Los Angeles International (LAX)
6101 West 98th Street
Los Angeles
Ca
90045

E-Z RENT-A-CAR

310.216.7049
800-277-5171
Open 24 hours

Thanks for booking on Orbitz for Business.

Reservation request confirmation

Los Angeles 7/30/14

An e-mail notification for this itinerary will be sent to john@yahoo.com, testofb_georgej@yahoo.com.

We'll send rental details and customer service information to testofb_georgej@yahoo.com

E-Z RENT-A-CAR EZ Rent a Car

Confirmation number:
NBTZ1B0CDC

Wed, Jul 30, 2014 Los Angeles, CA
Thu, Jul 31, 2014 Same Location

Total car-rental estimate:
\$46.87 USD

[View full trip details](#)

In this example, the car is out of policy, so the email notification message appears on the *Confirmation* page.

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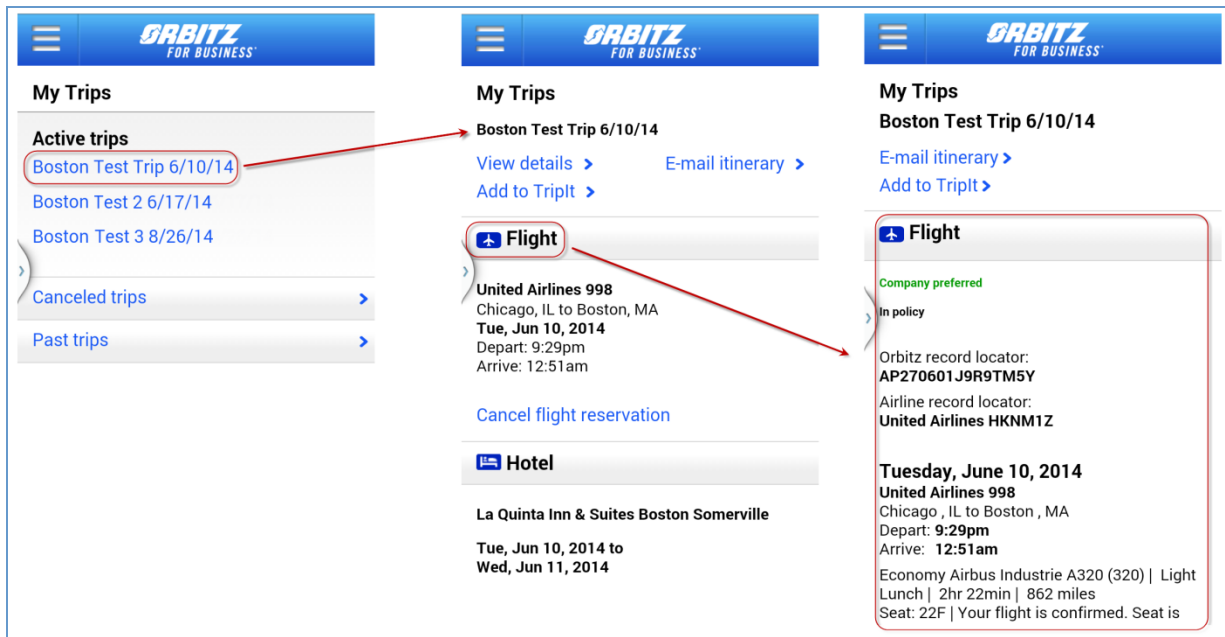
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MY TRIPS

Travelers can view their active, on hold, canceled and past trips through the OFB mobile site.

For current trips, you can cancel air, hotel and car reservations. You can also search and book additional travel, for example adding a hotel to a flight.

You select the link for the name of the trip that you want to view. An itinerary page appears containing a summary of your trip. You can select the *View details* link or the links for each part of your trip for even more information.



FLIGHT STATUS

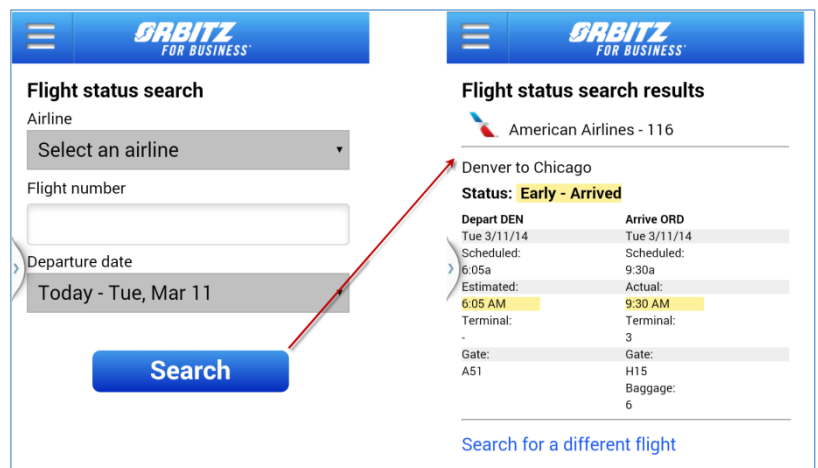
OFB travelers can view flight status on their mobile device.

Flight Status

To view flight status:

1. Select the *Flight Status* button on the home page.
2. Select an airline.
3. Enter a flight number.
4. Select a date.
5. Select **Search**.

The flight status information is shown.



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OFB shows these details:

- › Flight status
- › Gate number
- › Departure and arrival location
- › Scheduled day and time of departure and arrival
- › Actual or estimated arrival time

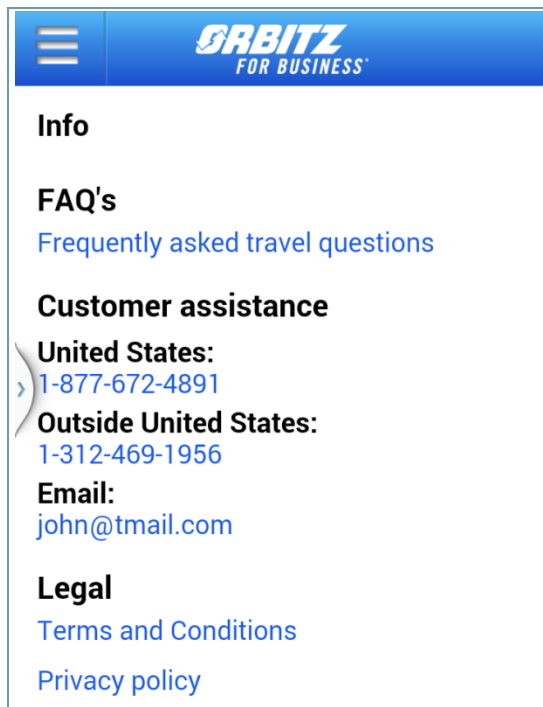
HELP

You can get help or contact customer service by selecting the *Info* button on the home page or selecting the link on the side menu from any page.

You can select the domestic and international phone number or the e-mail address to connect to a customer service representative. If your company has company-specific numbers, these numbers appear on the OFB mobile site.

Note: There is no support for chat on the OFB mobile site.

Info page



FAQ's

You can click the *Frequently asked travel questions* link to see common questions or contact OFB via the phone or email.

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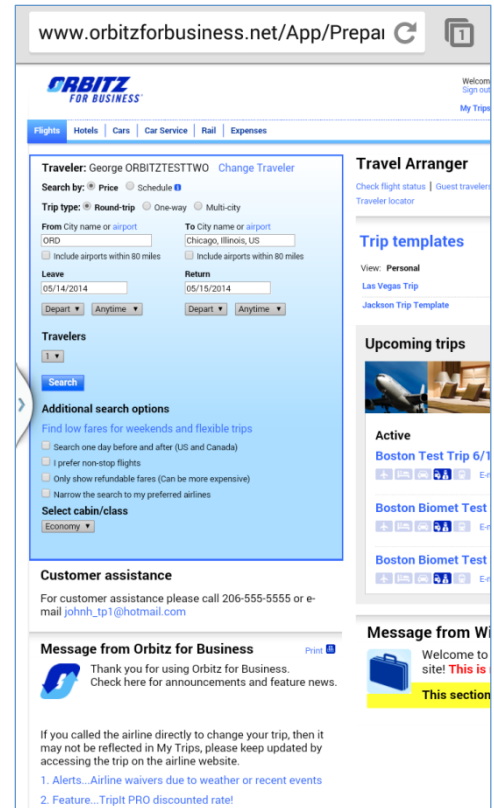
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Legal

Travelers can view terms of use and privacy information pertaining to the site on the *Info* page.

Full OFB site

If you want to go to the full OFB site, you can select the *See Full Site* link. You will need to sign in again to access the site. This site is not optimized for a mobile device so you may need to resize and scroll around to see all the content of the pages.



TABLET USAGE

If you are using a tablet to access Orbitz for Business, it opens to the full site.

If you want to use the mobile site, go to:

<https://www.orbitzforbusiness.net/mobile/Secure/OFBSignIn> in your tablet or other device.

BOOKMARKING THE MOBILE SITE

Quick access to the OFB mobile site

For easy access to the OFB mobile site, you may want to bookmark it or add it as an icon on your home page.

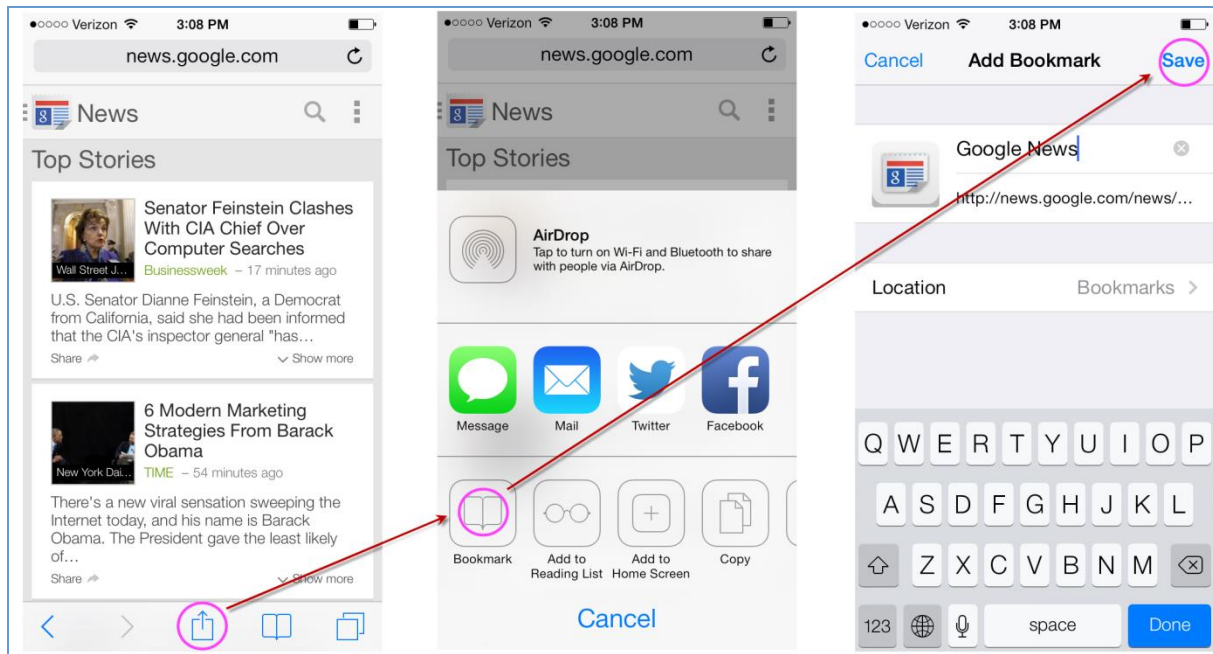
Note: If you have used the previous OFB mobile site, it is recommended you delete your old bookmark, clear out your cookies and cache on your device and then add a bookmark to the site.

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iPhone access

Adding a bookmark on an iPhone



To bookmark the OFB mobile site on an iPhone or iTouch:

1. While on the login screen, tap your smartphone's **Add** icon.
2. Tap the **Bookmark** icon.
3. Enter the name for the bookmark.
For example, OFB Mobile.
4. Tap **Save** to add the bookmark.

To add the OFB mobile site as an app icon on an iPhone or iTouch:

1. While on the login screen, tap your smartphone's **Add** icon.
2. Tap Add to Home Screen.
3. Enter the name for the icon.
For example, OFB Mobile.
4. Tap **Save** to create the home page icon.

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Android access

Adding a bookmark on an Android phone

To bookmark the OFB mobile site on an Android phone:

1. While on the login screen, select your smartphone's **Menu** button or icon.
2. Tap **Add Bookmark** text or symbol.
3. Enter the name for the bookmark.
For example, OFB Mobile.
4. Tap **Done** or **Save**.

Note: The steps may be slightly different on other Android devices. Consult the manufacturer's instructions for specific steps.

Adding an app icon on an Android phone

To add the OFB mobile site as an app icon on an Android phone:

1. While on the login screen, select your smartphone's **Menu** button or icon.
2. Tap **Add to homescreen**.
3. Enter the name for the icon.
For example, OFB Mobile.
4. Tap **Add** to create the home page icon.

Note: The steps may be slightly different on other Android devices. Consult the manufacturer's instructions for specific steps.

Windows phone access

Adding a bookmark on a Windows phone

To bookmark the OFB mobile site on a Windows phone:

1. While on the login screen, tap your smartphone's **Add to favorites** icon (the star icon on the left).
2. Enter the name for the bookmark.
For example, OFB Mobile.
3. Confirm or enter the site location (**m.orbitzforbusiness.net/**).
4. Tap **ok** to add the bookmark to your favorites list.

Adding the OFB Mobile site to the Start page on a Windows phone

To add the OFB mobile site as a site to the Windows Start page:

1. Navigate to **m.orbitzforbusiness.net**.
2. Tap the **...** icon in the lower right.
3. Tap **pin to start** to add the site to your *Start* page.

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FUTURE DEVELOPMENT

OFB is continually developing the mobile site to add functionality that is present on the full OFB site. The following functionality is not currently available on the mobile site.

- › Planned for 2014:
 - › *Single Sign On*
 - › *Car service search and book*
 - › *Rail search and book*
- › In roadmap for prioritization and resourcing:
 - › *Travel Administrator functionality*
 - › *Travel Arranger functionality*
 - › *ETT (Electronic ticket tracking) reporting and redemption*
 - › *Multi-city air searches*
 - › *Multi-passenger air searches*
 - › *Airline fare family selection*
 - › *Seat maps*
 - › *Air exchanges or changes*

You can go to the full web site either on your mobile device or computer to access this functionality.